

Terms and conditions to access the services offered by the "Morale and welfare activities" (MWA) of Joint Force Command Naples (JFCNP) through the "mwanaples.org" domain and the Social Media.

Responsibilities and Site Content

These services have been set up to allow Entitled Recipients¹ wider access to information regarding **Morale and Welfare Activities'** initiatives and activities.

The aim is to provide timely and accurate information regarding welfare and support activities to Entitled Recipients at JFCNP by allowing them access to the commercial services offered by the MWA through the restricted area of the Morale and Welfare Activities' website www.mwanaples.org, from now on the website. This information will only be accessible to Entitled Recipients.

MWA will correct any errors that are reported and verified. The material posted on the website:

- includes information of an exclusively general nature which does not concern specific facts relating to a specific person or body;
- is not necessarily exhaustive, complete, precise or up-to-date at all times;
- is not a professional or legal opinion (for specific advice, a duly qualified professional should be consulted);
- the services offered through the reserved area of the site are **exclusively reserved** for Entitled Recipients.

Registration in the Entitled Recipients area of website

In order to register for access to the Entitled Recipients area of the website, staff entitled to use the services on offer must visit the Morale and Welfare offices and fill out a registration form.

Your personal data will be processed in accordance with ACO Directive 015-026, following the procedures and guarantees referred in our Data Protection Policy [*link to the Data Protection Policy*].

Morale and Welfare personnel will check that applicants are entitled to use the services on offer. Those applicants who are entitled will then be processed to give them access to the Entitled Recipients area of the website as a registered user.

Users will be sent an e-mail to the address they provided to confirm their registration was successful.

¹ Within the document "Entitled Recipients" are NATO personnel as per the provisions of the "Protocol on the Status of International Military Headquarters set up pursuant to the North Atlantic Treaty, done at Paris on 28 August 1952.

At the time of their first access to the Entitled Recipients area, users will be asked to accept the websites "Terms and Conditions" and "Data Protection Policy".

Terms and Conditions for use of the Entitled Recipients area of the website

Copyright and limitations of use

Unless otherwise provided for, the entire contents of the site are protected by copyright and may only be used as set forth in the terms and conditions or specific copyright notices, when applicable, or in additional proprietary notices supplied with related materials.

Information, documents and materials received through this site may be displayed, reformatted and printed for non-commercial purposes. Therefore nothing, not even in part, can be copied, modified or resold for profit or to derive any benefit from it. Users agree not to reproduce, retransmit, distribute, sell, disclose or disseminate the information, documents and materials received through this site, without the written consent of the JFCNP.

It is strictly prohibited to use any **"Morale and Welfare Activities"** and **"Joint Force Command Naples"** trademarks and/or logos and/or names or the website's textual or graphic contents to falsely claim one's membership, sponsorship, affiliation or association with the **Morale and Welfare Activities** and **JFC Naples**. Our symbols and logos are registered as Intellectual Property of JFCNP under the protection granted by the Ministry of Cultural Heritage legal framework.

Limitations to linking to the Morale and Welfare Activities' website.

It is strictly forbidden to include in other websites a link to the MWA Homepage, which is currently at www.mwanaples.org ("Homepage"). Linking shall be subject to a request for approval from the "Morale and Welfare Activities" via email to the following address: support@mwanaples.org.

The subject of the e-mail must read: "Notification of Request of Link Activation". The text must specify the exact address of the third party's site, the page hosting the link and the name of the person within the third party's unit the MWA can call for any connection management issues.

Any deletion of the link from a third party's site must also be reported sending an e-mail to the "Morale and Welfare Activities" the subject of which must read: "Notification of link deletion". Sites containing inappropriate, profane, defamatory, transgressive, obscene, indecent or unlawful material may not be linked to the "mwanaples.org" domain. Equally forbidden are names, materials or information that violate intellectual property rights, proprietary rights, privacy, personal data and publicity rights.

In this regard JFCNP reserves the right to take appropriate actions in the event that violations are ascertained.

Users may not use links or frames from this website without first accepting and complying with these Linking and Framing conditions (hereinafter "L" and F") as well as with all other methods and conditions of service of this Website.

Morale and Welfare Activities may periodically change its L and F so users are encouraged to review them from time to time.

Users who continue linking and framing through this Website after L and F modifications have been published will be considered as having accepted the new conditions. Any conditions and methods proposed by users in addition to or in conflict with the L and F conditions will be void.

User's consent to the website's terms and conditions.

By connecting to MWA website, users declare they have read and accepted the L and F conditions and that they have read and accepted the terms and conditions of service of www.mwanaples.org.

Web etiquette

Morale and Welfare Activities intends to avail itself of all the main social media platforms to communicate through the Internet. This web etiquette provides guidelines on the use of social media in compliance with ACO regulations.

Contents

The **Morale and Welfare Activities'** social channels are used to exchange communications with the JFCNP community and other NATO commands/entities supported by the MWA. Users' comments and posts are to be considered their personal opinions, not the opinion of either JFCNP or MWA. For this reason, neither of the latter can be held responsible for what third parties post on the channels.

Moderation

JFCNP users are only to engage in polite, relevant and respectful conversations. Any opinion the users wish to express must comply with common rules and show respect for others. Any comments and posts violating the aforementioned rules may be removed.

Insults, foul language, threats or attitudes that damage the dignity of individuals and institutions, the rights of minorities and minors, the principles of freedom and equality will not be tolerated. Off-topic comments and contents will be moderated. With a view to protecting the community and the transparency of JFNCP's communications, periodic checks will be carried out to detect any false profiles.

Any false profile that should be found will be removed.

The **Morale and Welfare Activities** reserves the right to ban users in cases of inappropriate use of the website.

Personal Data

Users are reminded that their personal data are processed in accordance with the policies applying to the platforms used (Twitter, Facebook, Instagram, YouTube). All are reminded that sensitive data posted in comments or public posts within the Morale and Welfare Activities' social channels will be removed.

All other data shared by users will be handled in compliance with ACO Directive 015-026 and with applicable NATO and JFCNP policies [*insert link to the Data Protection Policy*].

Reports and communications

Any communication and report regarding the above services must be sent to the following email address: support@mwanaples.org.